

VIRTUAL & SERVICED OFFICE PRICE LIST



cekindo.com
cekindo.cn
indonesia.incorp.asia

WHY CHOOSE **VIRTUAL & SERVICED OFFICES?**

The working environment continues to evolve as the industry moves forward. Various alternatives have emerged to meet the demands of modern enterprises. Utilizing virtual and serviced offices has undergone significant evolution and benefits, particularly with the rise of hybrid work arrangements.



FLEXIBILITY AND CONVENIENCE

Virtual and serviced offices allow professionals to work from anywhere at their convenience, accommodating today's dynamic work environment.



COST-EFFECTIVE

Renting a traditional office can be costly. Virtual or serviced offices offer a more affordable alternative by reducing rent, utilities, and maintenance expenses.



PROFESSIONAL IMAGE AND CREDIBILITY

Our virtual and serviced office in prime business areas provides professionals with prestigious addresses, enhancing their credibility and trust with clients and partners.



NETWORKING OPPORTUNITIES

Collaborating with professionals from diverse industries yields networking opportunities, idea exchange, and economic benefits.

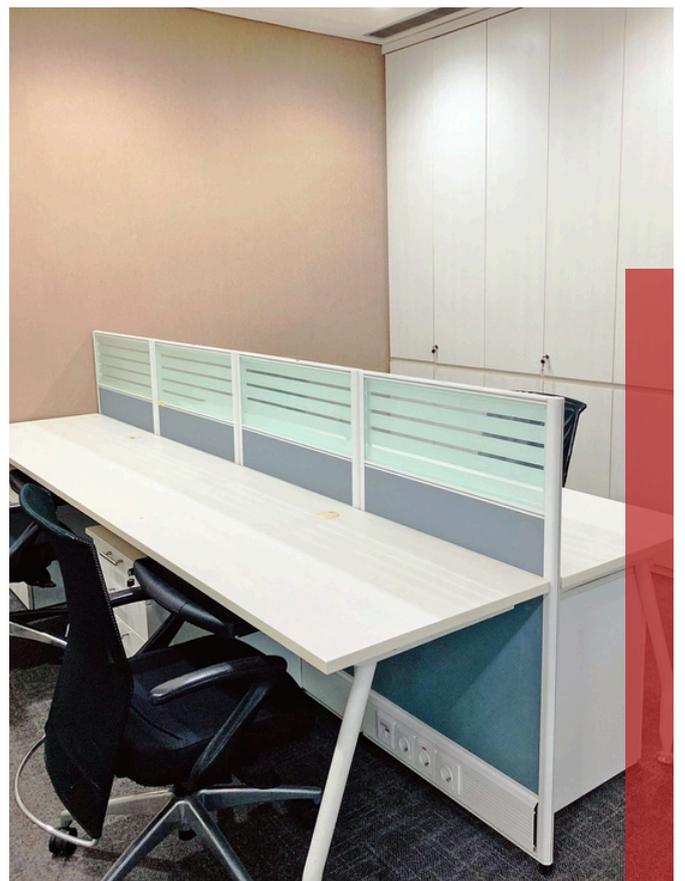
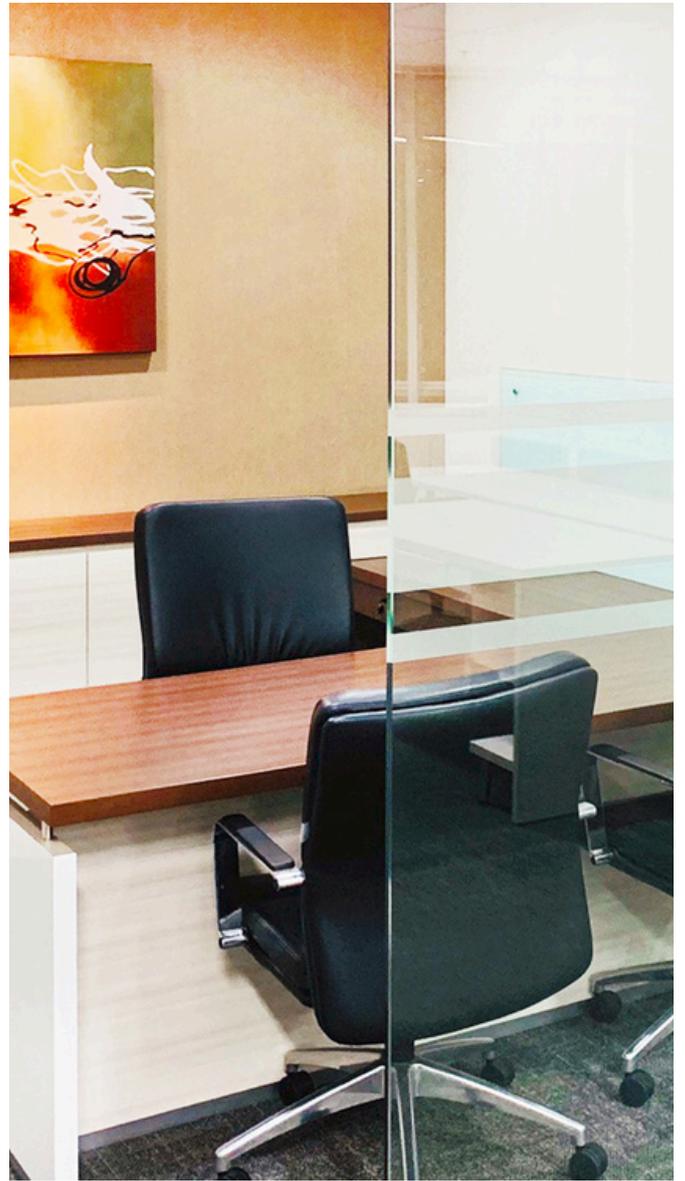


AXA TOWER

Kuningan, Jakarta

The Kuningan area is known as one of Jakarta's strategic business districts. The vibrant commercial landscape offers excellent networking and business opportunities. Establish your business presence in this dynamic hub to enhance your company's stature at the forefront of Jakarta's thriving business scene.

OFFICE GALLERY



VIRTUAL OFFICE PACKAGES

Benefits	Prestigious Address	Prestigious Address & Calls	Ultimate
Free consultation on taxes, visa applications & business incorporation	✓	✓	✓
Mail Handling			
Business address	✓	✓	✓
Mail and parcel collection	✓	✓	✓
Daily notifications via email or SMS	✓	✓	✓
Forwarding mail service**	✓	✓	✓
Call Handling by Professionals			
Local phone number		✓	✓
Personalized call answering		✓	✓
SMS or email of received call		✓	✓
Company Logo	Additional fee		✓
Benefits	Complimentary meeting room usage for two hours per month Add on: A statement letter from InCorp Indonesia (signed by the CEO) IDR 600K/ USD 40		<ul style="list-style-type: none"> • A free statement letter from InCorp Indonesia (signed by the CEO) • One 30-minute consultation per month* • Complimentary meeting room usage for five hours per month* • Complimentary coffee, tea & water • 20% discount on meeting rooms
Set Up Fee	IDR 750K / USD 50		
Refundable deposit 1 month rental fee	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70
Price per month	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70

*Benefits are not transferable from month to month

**There are additional fees for forwarding mail through the post (based on actual cost)

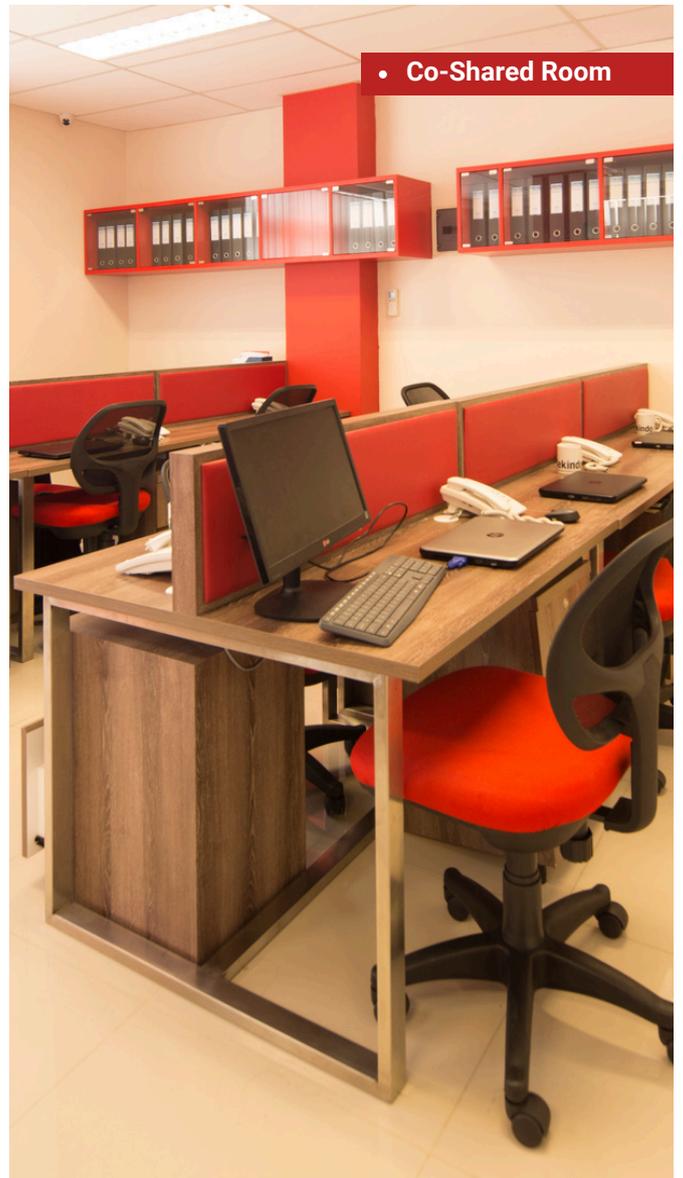


BIZPARK

Business Park Kebon Jeruk, Jakarta

Business Park Kebon Jeruk is located in West Jakarta and offers easy access to essential toll roads such as Jakarta-Merak and Outer Ring Road. This strategic location is ideal for emerging businesses. By selecting our virtual or serviced office at this location, you can enhance your efficiency in penetrating Jakarta's market.

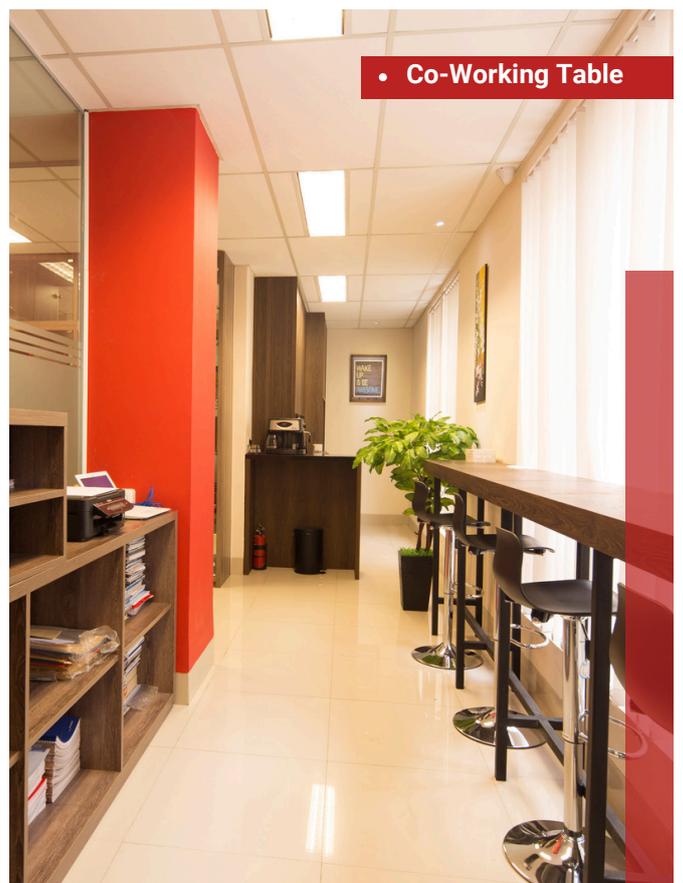
OFFICE GALLERY



• Co-Shared Room



• Big Meeting Room



• Co-Working Table

VIRTUAL OFFICE PACKAGES

Benefits	Prestigious Address	Prestigious Address & Calls	Ultimate
Free consultation on taxes, visa applications & business incorporation	✓	✓	✓
Mail Handling			
Business address	✓	✓	✓
Mail and parcel collection	✓	✓	✓
Daily notifications via email or SMS	✓	✓	✓
Forwarding mail service**	✓	✓	✓
Call Handling by Professionals			
Local phone number		✓	✓
Personalized call answering		✓	✓
SMS or email of received call		✓	✓
Company Logo	Additional fee		✓
Benefits	Add on: A statement letter from InCorp Indonesia (signed by the CEO) IDR 600K/ USD 40		<ul style="list-style-type: none"> • A free statement letter from InCorp Indonesia (signed by the CEO) • One 30-minute consultation per month* • Complimentary meeting room usage for two hours per month* • Hot desk for four hour per month* • Complimentary coffee, tea & water • 20% discount on meeting rooms
Set Up Fee	IDR 750K / USD 50		
Refundable deposit 1 month rental fee	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70
Price per month	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70

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SERVICED OFFICE PACKAGES

With Address

Benefits	Serviced Office (Dedicated Desk)	Add On
Business Address		PC station rental for an additional IDR 1,300K /month or USD 100/month
Prestigious business address	✓	
Mail and package collection	✓	
Daily notification via email and SMS	✓	
Reception services for guests	✓	
Mail forwarding via post**	✓	
Call Handling by Professionals		
Dedicated local phone number	✓	
Personalized call answering	✓	
Instant call forwarding to your desk/room	✓	
Special Benefits		
2-hour consultation	✓	
Private desk	✓	
20% discount on meeting rooms	✓	
High-speed internet	✓	
Complimentary coffee, tea & water	✓	
Complimentary 5-hour meeting room	✓	
Complimentary ten pages of printing	✓	
Refreshment mini kiosk	✓	
Set Up Fee	IDR 750K / USD 50 (Refundable deposit 1 month rental fee)	
Refundable deposit 1 month rental fee	IDR 3,250K / USD 250	
Price per month	IDR 3,250K / USD 250	

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SERVICED OFFICE PACKAGES

Without Address

Services	Benefits	Price
Monthly Pass		
Co-working space and hot desk	Complimentary coffee, tea, and water	IDR 1,990K / USD 150
Daily Pass		
Private Room	Complimentary coffee, tea, and water	IDR 520K/day USD 40/day
Co-working		IDR 260K/day USD 20/day
Meeting Room 4 pax		IDR 195K/hour USD 15/hour
Meeting Room 8 pax		IDR 325K/hour USD 25/hour

- All prices for 12 months (unless specified)
- The 6 months price + 10%, 3 months price: + 20%, 1 month + 30% (unless specified differently)



SEMARANG

Ruko Peterongan Plaza, Semarang

Semarang is an appealing destination for business investment as a key economic hub in Central Java. Supported by investor-friendly policies and skilled labor pool, now is the perfect momentum to start establishing your business presence in Semarang.

OFFICE GALLERY



VIRTUAL OFFICE PACKAGES

Benefits	Prestigious Address	Prestigious Address & Calls	Ultimate
Free consultation on taxes, visa applications & business incorporation	✓	✓	✓
Mail Handling			
Business address	✓	✓	✓
Mail and parcel collection	✓	✓	✓
Daily notifications via email or SMS	✓	✓	✓
Forwarding mail service**	✓	✓	✓
Call Handling by Professionals			
Local phone number		✓	✓
Personalized call answering		✓	✓
SMS or email of received call		✓	✓
Call forwarding**			✓
Company Logo	Additional fee		✓
Benefits	Complimentary domicile building		<ul style="list-style-type: none"> • Complimentary Domicile Building • Complimentary Domicile PTSP (if the documents are complete) • A 30-minute consultation per month* • Complimentary meeting room for 2 hours per month* • Hot desk for 4 hours per month* • Complimentary water, coffee & tea (for meetings, hot desk)* • 20% discount on meeting rooms and daily desks*
Price per month (1 year contract)	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70
Price per month (2 year contract)	IDR 383K / USD 30	IDR 638K / USD 47	IDR 842K / USD 60

*Benefits are not transferable from month to month

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SERVICED OFFICE PACKAGES

With Address

Benefits	Dedicated Desk	Private Room (1 pax)	Private Room (2 pax)	Private Room (3 pax)	Private Room (4 pax)	Add On	
Business Address							
Prestigious business address	✓	✓	✓	✓	✓	PC station rental for an additional IDR 1,300K /month or USD 100/month	
Mail and package collection	✓	✓	✓	✓	✓		
Daily notification via email and SMS	✓	✓	✓	✓	✓		
Reception services for guests	✓	✓	✓	✓	✓		
Mail forwarding via post**	✓	✓	✓	✓	✓		
Call Handling by Professionals							
Dedicated local phone number	✓	✓	✓	✓	✓		
Personalized call answering	✓	✓	✓	✓	✓		
Instant call forwarding to your desk/room or your chosen number**	✓	✓	✓	✓	✓		
Email notification or received phone call	✓	✓	✓	✓	✓		
Special Benefits							
2-hour consultation	✓	✓	✓	✓	✓		
Private desk	✓	✓	✓	✓	✓		
20% discount on meeting rooms	✓	✓	✓	✓	✓		
High-speed internet	✓	✓	✓	✓	✓		
Complimentary coffee, tea & water	✓	✓	✓	✓	✓		
Complimentary 5-hour meeting room	✓	✓	✓	✓	✓		
Complimentary ten pages of printing	✓	✓	✓	✓	✓		
Refreshment mini kiosk	✓	✓	✓	✓	✓		
Complimentary parking for 1 car per room	✓	✓	✓	✓	✓		
Price per month	IDR 1,790K / USD 135	IDR 1,990K / USD 150	IDR 3,000K / USD 230	IDR 3,500K / USD 280	IDR 4,000K / USD 300		

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SERVICED OFFICE PACKAGES

Without Address

Services	Benefits	Price
Monthly Pass		
Co-working space and hot desk	Complimentary coffee, tea, and water	IDR 990K / USD 80
Daily Pass		
Private Room	Complimentary coffee, tea, and water	IDR 290K/day USD 20/day
Co-working		IDR 75K/day USD 6/day
Meeting Room 4 pax		IDR 100K/hour USD 8/hour
Meeting Room 8 pax		IDR 150K/hour USD 12/hour
Event Space		
Up to 35 capacities with various setup		IDR 400K USD 32/hour IDR 1,400K USD 115/4 hour IDR 2,500K USD 200/day

- All prices for 12 months (unless specified)
- The 6 months price + 10%, 3 months price: + 20%, 1 month + 30% (unless specified differently)

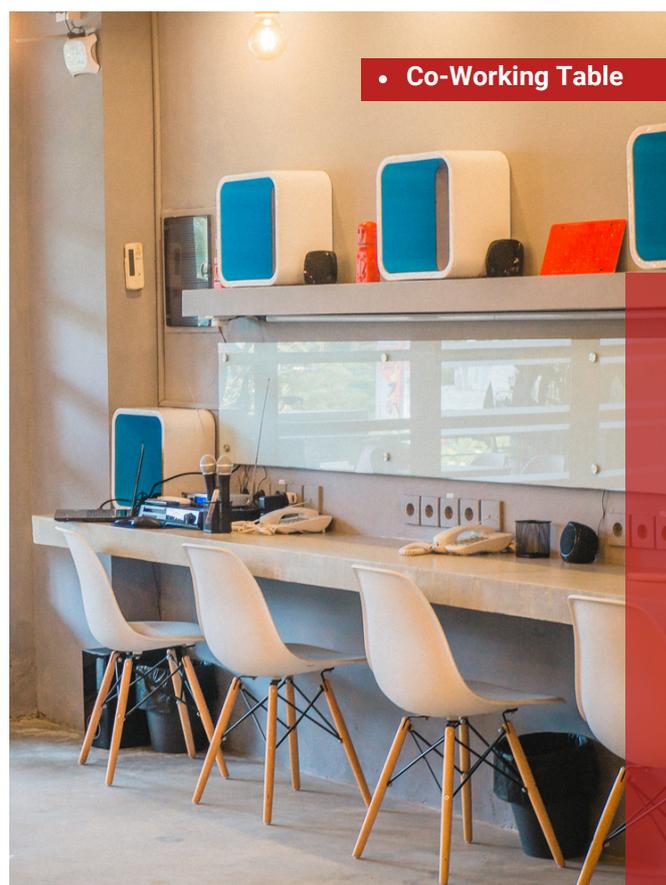
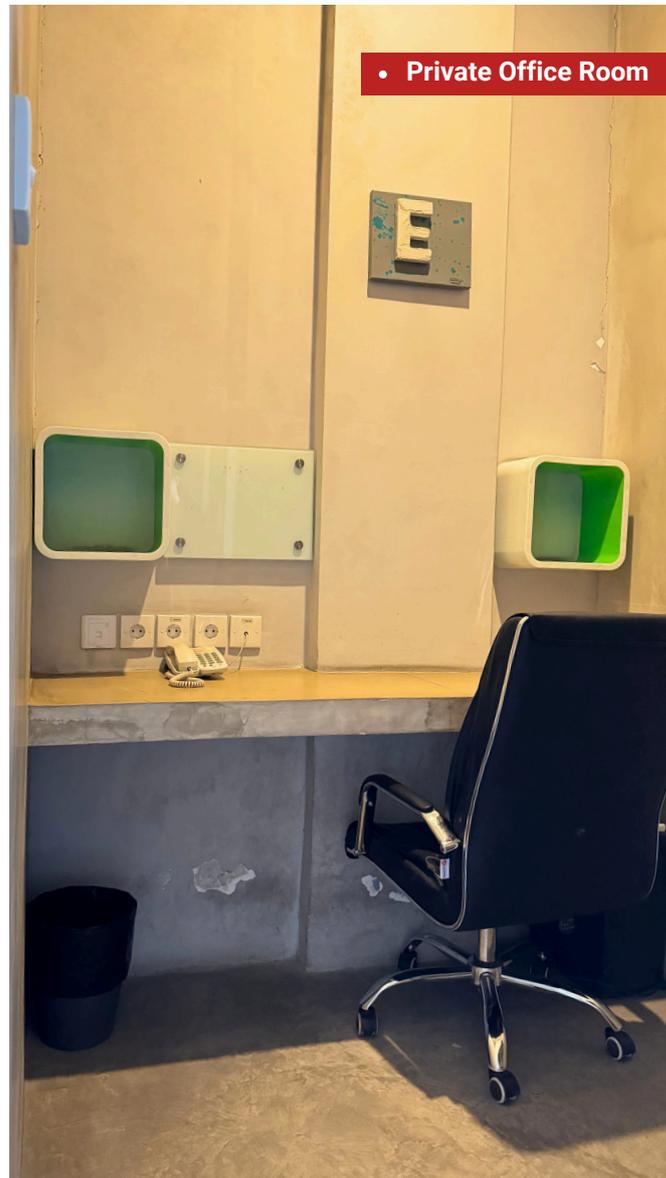


BALI

Istana Kuta Galeria, Bali

Investing in Bali is a promising opportunity thanks to its thriving tourism sector, natural beauty, and favorable investment climate. Bali, with its supportive government and welcoming culture, offers diverse investment opportunities, making it an ideal location for businesses to capitalize on its potential.

OFFICE GALLERY



VIRTUAL OFFICE PACKAGES

Benefits	Prestigious Address	Prestigious Address & Calls	Ultimate
Free consultation on taxes, visa applications & business incorporation	✓	✓	✓
Mail Handling			
Business address	✓	✓	✓
Mail and parcel collection	✓	✓	✓
Daily notifications via email or SMS	✓	✓	✓
Forwarding mail service**	✓	✓	✓
Call Handling by Professionals			
Local phone number		✓	✓
Personalized call answering		✓	✓
SMS or email of received call		✓	✓
Call forwarding**			✓
Company Logo	Additional fee		✓
Benefits	Complimentary domicile building		<ul style="list-style-type: none"> • Complimentary Domicile Building • Complimentary Domicile PTSP (if the documents are complete) • A 30-minute consultation per month* • Complimentary meeting room for 2 hours per month* • Hot desk for 4 hours per month* • Complimentary water, coffee & tea (for meetings, hot desk)* • 20% discount on meeting rooms and daily desks*
Set Up Fee	IDR 750K / USD 50 (Refundable deposit: IDR 1,760K / USD 110)		
Price per month (1 year contract)	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70
Price per month (2 year contract)	IDR 383K / USD 30	IDR 638K / USD 47	IDR 842K / USD 60

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SERVICED OFFICE PACKAGES

With Address

Benefits	Dedicated Desk	Private Room (1 pax)	Private Room (2 pax)	Private Room (3 pax)	Add On
Business Address					PC station rental for an additional IDR 1,300K /month or USD 100/month
Prestigious business address	✓	✓	✓	✓	
Mail and package collection	✓	✓	✓	✓	
Daily notification via email and SMS	✓	✓	✓	✓	
Reception services for guests	✓	✓	✓	✓	
Mail forwarding via post**	✓	✓	✓	✓	
Call Handling by Professionals					
Dedicated local phone number	✓	✓	✓	✓	
Personalized call answering	✓	✓	✓	✓	
Instant call forwarding to your desk, room, or your chosen number**	✓	✓	✓	✓	
Email notification or received phone call	✓	✓	✓	✓	
Special Benefits					
2-hour consultation	✓	✓	✓	✓	
Private desk	✓	✓	✓	✓	
20% discount on meeting rooms	✓	✓	✓	✓	
High-speed internet	✓	✓	✓	✓	
Complimentary coffee, tea & water	✓	✓	✓	✓	
Complimentary 5-hour meeting room	✓	✓	✓	✓	
Complimentary ten pages of printing	✓	✓	✓	✓	
Refreshment mini kiosk	✓	✓	✓	✓	
Set Up Fee	IDR 750K / USD 50 (Refundable deposit: IDR 1,760K / USD 110)				
Price per month	IDR 1,990K / USD 150	IDR 2,490K / USD 190	IDR 4,490K / USD 350	IDR 6,490K / USD 500	

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SERVICED OFFICE PACKAGES

Without Address

Services	Benefits	Price
Monthly Pass		
Co-working space and hot desk	Complimentary coffee, tea, and water	IDR 1,490K / USD 120
Daily Pass		
Private Room	Complimentary coffee, tea, and water	IDR 350K/day USD 25/day
Co-working		IDR 150K/day USD 10/day
Meeting Room 4 pax		IDR 130K/hour USD 10/hour
Meeting Room 8 pax		IDR 195K/hour USD 15/hour

- All prices for 12 months (unless specified)
- The 6 months price + 10%, 3 months price: + 20%, 1 month + 30% (unless specified differently)

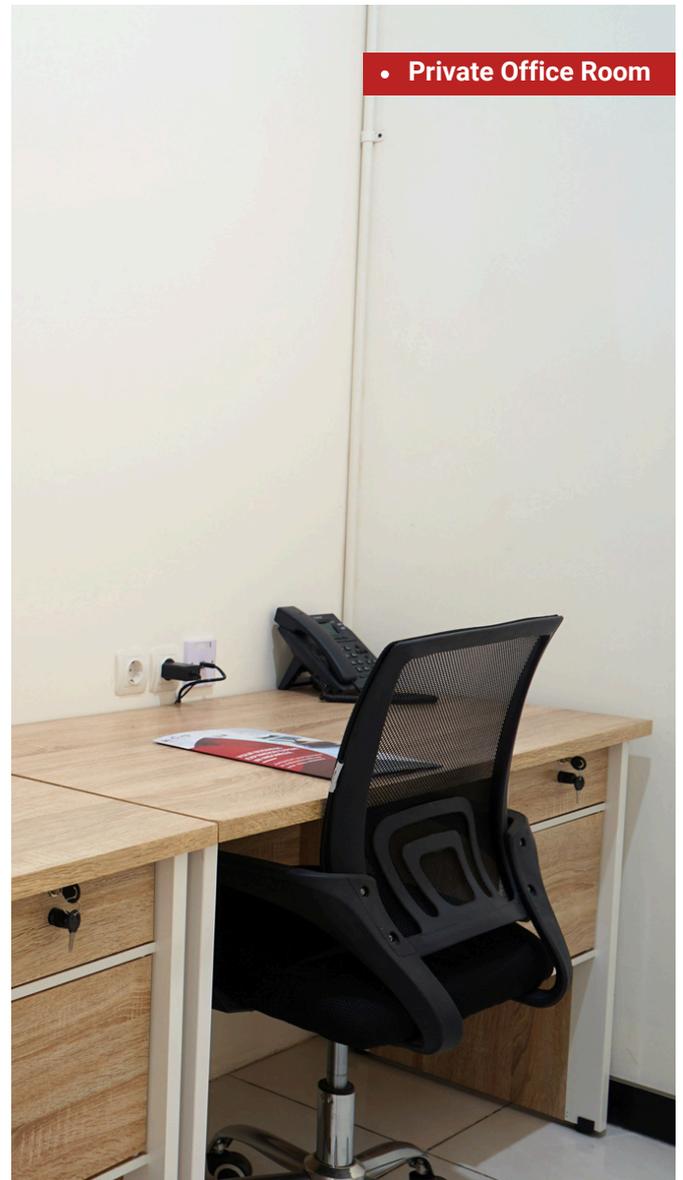


SURABAYA

Ruko ICON 21, Surabaya

Investing in Surabaya is a strategic move, given its economic prowess and role as a major trade gateway to the Asia-Pacific region. Surabaya's favorable investment climate and robust infrastructure attract businesses to tap into dynamic markets for growth and expansion.

OFFICE GALLERY



VIRTUAL OFFICE PACKAGES

Benefits	Prestigious Address	Prestigious Address & Calls	Ultimate
Free consultation on taxes, visa applications & business incorporation	✓	✓	✓
Mail Handling			
Business address	✓	✓	✓
Mail and parcel collection	✓	✓	✓
Daily notifications via email or SMS	✓	✓	✓
Forwarding mail service**	✓	✓	✓
Call Handling by Professionals			
Local phone number		✓	✓
Personalized call answering		✓	✓
SMS or email of received call		✓	✓
Call forwarding**		✓	✓
Company Logo	Additional fee		✓
Benefits	Complimentary domicile building		<ul style="list-style-type: none"> • Complimentary Domicile Building • Complimentary Domicile PTSP (if the documents are complete) • A 30-minute consultation per month* • Complimentary meeting room for 2 hours per month* • Hot desk for 4 hours per month* • Complimentary water, coffee & tea (for meetings, hot desk)* • 20% discount on meeting rooms and daily desks*
Price per month (1 year contract)	IDR 450K / USD 35	IDR 750K / USD 55	IDR 990K / USD 70
Price per month (2 year contract)	IDR 383K / USD 30	IDR 638K / USD 47	IDR 842K / USD 60

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SERVICED OFFICE PACKAGES

With Address

Benefits	Dedicated Desk	Private Room (2 pax)	Private Room (3 pax)	Private Room (5 pax)	Add On
Business Address					PC station rental for an additional IDR 1,300K /month or USD 100/month
Prestigious business address	✓	✓	✓	✓	
Mail and package collection	✓	✓	✓	✓	
Daily notification via email and SMS	✓	✓	✓	✓	
Reception services for guests	✓	✓	✓	✓	
Mail forwarding via post**	✓	✓	✓	✓	
Call Handling by Professionals					
Dedicated local phone number	✓	✓	✓	✓	
Personalized call answering	✓	✓	✓	✓	
Instant call forwarding to your desk/room or your chosen number**	✓	✓	✓	✓	
Email notification or received phone call	✓	✓	✓	✓	
Special Benefits					
2-hour consultation	✓	✓	✓	✓	
Private desk	✓	✓	✓	✓	
20% discount on meeting rooms	✓	✓	✓	✓	
High-speed internet	✓	✓	✓	✓	
Complimentary coffee, tea & water	✓	✓	✓	✓	
Complimentary 5-hour meeting room	✓	✓	✓	✓	
Complimentary ten pages of printing	✓	✓	✓	✓	
Refreshment mini kiosk	✓	✓	✓	✓	
Complimentary parking for 1 car per room	✓	✓	✓	✓	
Price per month	IDR 2,160K / USD 135	IDR 3,990K / USD 250	IDR 4,390K / USD 275	IDR 4,950K / USD 310	
Price per year	IDR 25,880K / USD 1620	IDR 47,930K / USD 3000	IDR 52,720K / USD 3300	IDR 59,430K / USD 3720	

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SERVICED OFFICE PACKAGES

Without Address

Services	Benefits	Price
Monthly Pass		
Co-working space and hot desk	<ul style="list-style-type: none">• Complimentary coffee, tea, and water• Complimentary vehicle parking card (1 member /staff)• Free 2 hours Meeting Room /month• High Speed Internet• Pantry	IDR 1,200K / USD 86
Daily Pass		
Private Room Co-working Meeting Room 4 pax Meeting Room 8 pax	Complimentary coffee, tea, and water	IDR 290K/day USD 20/day IDR 75K/day USD 6/day IDR 100K/hour USD 8/hour IDR 150K/hour USD 12/hour
Event Space		
Up to 35 capacities with various setup		IDR 400K USD 32/hour IDR 1,400K USD 115/4 hour IDR 2,500K USD 200/day

- All prices for 12 months (unless specified)
- The 6 months price + 10%, 3 months price: + 20%, 1 month + 30% (unless specified differently)

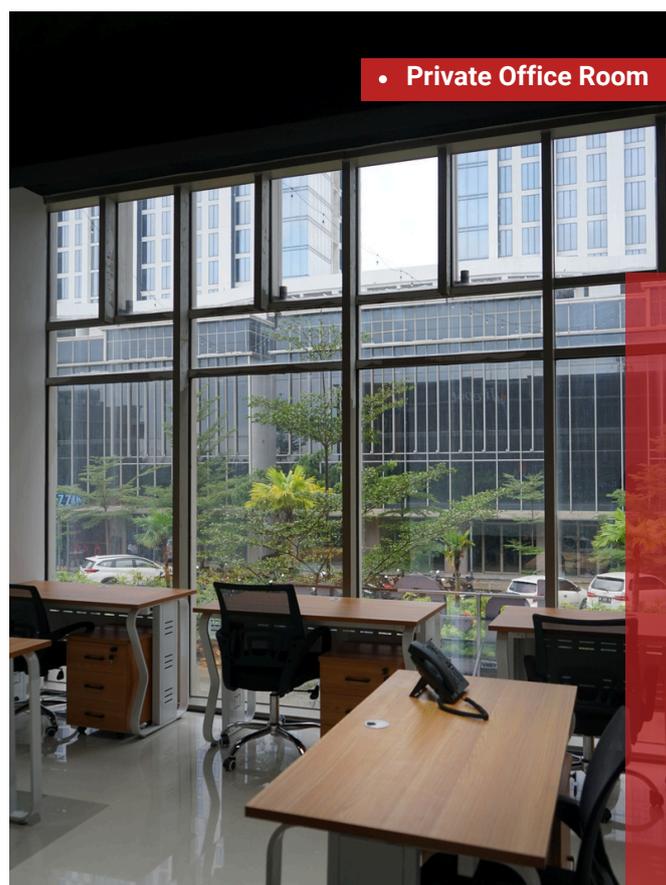
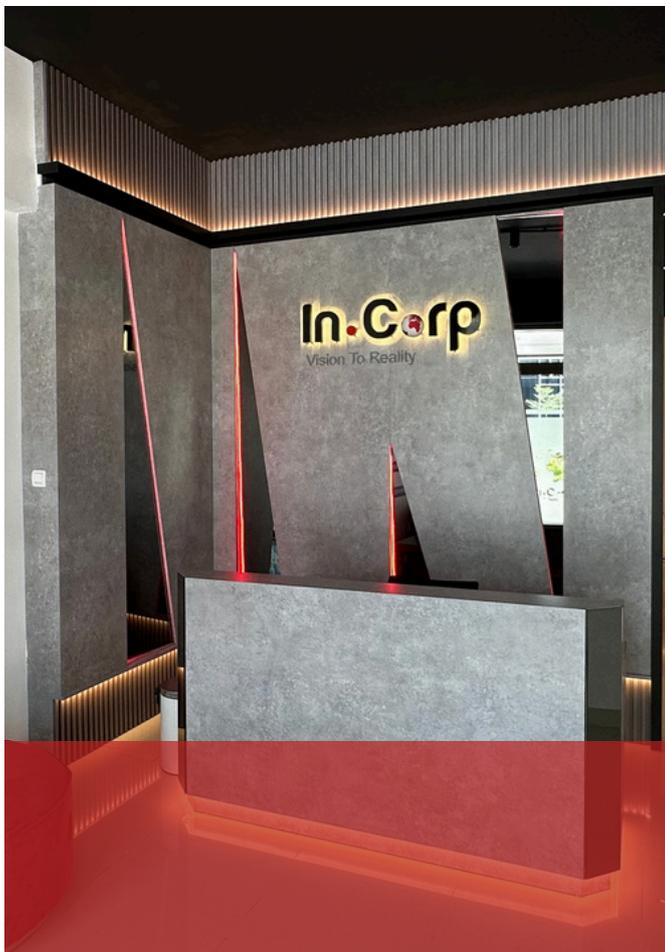


BATAM

Ruko Pollux Habibie, Batam

Batam's free trade zone status, strategic location near Singapore and Malaysia, and extensive infrastructure make it an attractive destination for businesses seeking incentives and tax benefits. Batam is Indonesia's emerging economic hub, presenting significant opportunities for business growth and international expansion.

OFFICE GALLERY



VIRTUAL OFFICE PACKAGES

Benefits	Prestigious Address & Calls	Ultimate
Free consultation on taxes, visa applications & business incorporation		✓
Mail Handling		
Business address	✓	✓
Mail and parcel collection	✓	✓
Daily notifications via email or SMS	✓	✓
Forwarding mail service**	✓	✓
Call Handling by Professionals		
Local phone number	✓	✓
Personalized call answering	✓	✓
SMS or email of received call	✓	✓
Call forwarding**	✓	✓
Company Stamp	Additional fee	✓
Benefits	Complimentary meeting room usage for two hours per month	<ul style="list-style-type: none"> • A free statement letter from InCorp Indonesia (signed by the CEO) • Complimentary meeting room usage for 5 hours per month* • Complimentary coffee, tea & water • 20% discount on meeting rooms
Price per year (1 year contract)	IDR 7,000K / USD 435	IDR 8,000K / USD 497
Price per year (2 year contract)	IDR 13,000K / USD 808	IDR 15,000K / USD 932

*Benefits are not transferable from month to month

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SERVICED OFFICE PACKAGES

With Address

Benefits	Private Room (2 pax)	Private Room (5 pax)
Business Address		
Prestigious business address	✓	✓
Mail and package collection	✓	✓
Daily notification via email and SMS	✓	✓
Reception services for guests	✓	✓
Mail forwarding via post**	✓	✓
Call Handling by Professionals		
Dedicated local phone number	✓	✓
Personalized call answering	✓	✓
Instant call forwarding to your desk/room	✓	✓
Special Benefits		
2-hour consultation	✓	✓
Private desk	✓	✓
20% discount on meeting rooms	✓	✓
High-speed internet	✓	✓
Complimentary coffee, tea & water	✓	✓
Complimentary 5-hour meeting room*	✓	✓
Complimentary vehicle parking card	1 member	3 members
Price per month (Minimum 6 months contract)	IDR 3,500K / USD 218	IDR 6,500K / USD 404

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SERVICED OFFICE PACKAGES

Without Address

Services	Benefits	Price
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Monthly Pass

Co-working space	<ul style="list-style-type: none">• Complimentary coffee, tea, and water• High-speed internet• Complimentary vehicle parking card• Complimentary 2 hours meeting room• 20% discount on meeting rooms	IDR 1,700K / USD 106
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Daily Pass

Private Room (2 pax capacity) Co-working	<ul style="list-style-type: none">• Complimentary coffee, tea, and water• High-speed internet	IDR 200K/day USD 12/day IDR 75K/day USD 5/day
Meeting Room 4 pax Meeting Room 8 pax Meeting Room 12 pax	<ul style="list-style-type: none">• Presentation screen is available• Complimentary coffee, tea, and water• High-speed internet	IDR 100K/hour USD 6/hour IDR 150K/hour USD 9/hour IDR 200K/hour USD 12/hour

Contact Us

InCorp Indonesia

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SEMARANG

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SURABAYA

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BATAM

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